

CONVERSATIONAL SKILLS RATING SCALE (Rating of Partner Form)												
Your Name:					Partner Name:							
Your ID:					Partner ID:							
Date:			Class:				Activity:					
Rate how skillfully <b>YOUR PARTNER</b> used, or didn't use, the following communicative behaviors in the conversation, where:												
1	=	<b>INADEQUATE</b>		(use is awkward, disruptive, or results in a negative impression of communicative skills)								
2	=	<b>FAIR</b>		(occasionally awkward or disruptive, occasionally adequate)								
3	=	<b>ADEQUATE</b>		(sufficient but neither noticeable nor excellent. Produces neither strong positive nor negative impression)								
4	=	<b>GOOD</b>		(use was better than adequate but not outstanding)								
5	=	<b>EXCELLENT</b>		(use is smooth, controlled, results in positive impression of communicative skills)								
Circle the single most accurate response for each behavior:												
1	2	3	4	5	=	( 1 )	Speaking rate (neither too slow nor too fast)					
1	2	3	4	5	=	( 2 )	Speaking fluency (pauses, silences, "uh", etc.)					
1	2	3	4	5	=	( 3 )	Vocal confidence (neither too tense/nervous nor overly confident sounding)					
1	2	3	4	5	=	( 4 )	Articulation (clarity of pronunciation and linguistic expression)					
1	2	3	4	5	=	( 5 )	Vocal variety (neither overly monotone nor dramatic voice)					
1	2	3	4	5	=	( 6 )	Volume (neither too loud nor too soft)					
1	2	3	4	5	=	( 7 )	Posture (neither too closed/formal nor too open/informal)					
1	2	3	4	5	=	( 8 )	Lean toward partner (neither too forward nor too far back)					
1	2	3	4	5	=	( 9 )	Shaking or nervous twitches (aren't noticeable or distracting)					
1	2	3	4	5	=	(10)	Unmotivated movements (tapping feet, fingers, hair-twirling, etc.)					
1	2	3	4	5	=	(11)	Facial expressiveness (neither blank nor exaggerated)					
1	2	3	4	5	=	(12)	Nodding of head in response to partner statements					
1	2	3	4	5	=	(13)	Use of gestures to emphasize what is being said					
1	2	3	4	5	=	(14)	Use of humor and/or stories					
1	2	3	4	5	=	(15)	Smiling and/or laughing					
1	2	3	4	5	=	(16)	Use of eye contact					
1	2	3	4	5	=	(17)	Asking of questions					
1	2	3	4	5	=	(18)	Speaking about partner (involvement of partner as a topic of conversation)					
1	2	3	4	5	=	(19)	Speaking about self (neither too much nor too little)					
1	2	3	4	5	=	(20)	Encouragements or agreements (encouragement of partner to talk)					
1	2	3	4	5	=	(21)	Personal opinion expression (neither too passive nor aggressive)					
1	2	3	4	5	=	(22)	Initiation of new topics					
1	2	3	4	5	=	(23)	Maintenance of topics and follow-up comments					
1	2	3	4	5	=	(24)	Interruption of partner speaking turns					
1	2	3	4	5	=	(25)	Use of time speaking relative to partner					
For the next five items, rate your partner's overall performance. My partner was a(n)...												
POOR CONVERSATIONALIST ::					1	2	3	4	5	6	7	: GOOD CONVERSATIONALIST
SOCIALLY UNSKILLED ::					1	2	3	4	5	6	7	: SOCIALLY SKILLED
INCOMPETENT COMMUNICATOR ::					1	2	3	4	5	6	7	: COMPETENT COMMUNICATOR
INAPPROPRIATE COMMUNICATOR ::					1	2	3	4	5	6	7	: APPROPRIATE COMMUNICATOR
INEFFECTIVE COMMUNICATOR ::					1	2	3	4	5	6	7	: EFFECTIVE COMMUNICATOR
Comments:												

<b>CONVERSATIONAL SKILLS RATING SCALE (Rating of Self Form)</b>													
Your Name:						Partner Name:							
Your ID:						Partner ID:							
Date:				Class:				Activity:					
Rate how skillfully <b>YOU</b> used, or didn't use, the following communicative behaviors in the conversation, where:													
1	=	<b>INADEQUATE</b>		(use is awkward, disruptive, or results in a negative impression of communicative skills)									
2	=	<b>FAIR</b>		(occasionally awkward or disruptive, occasionally adequate)									
3	=	<b>ADEQUATE</b>		(sufficient but neither noticeable nor excellent. Produces neither strong positive nor negative impression)									
4	=	<b>GOOD</b>		(use was better than adequate but not outstanding)									
5	=	<b>EXCELLENT</b>		(use is smooth, controlled, results in positive impression of communicative skills)									
Circle the single most accurate response for each behavior:													
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1	2	3	4	5	=	( 3 )	Vocal confidence (neither too tense/nervous nor overly confident sounding)						
1	2	3	4	5	=	( 4 )	Articulation (clarity of pronunciation and linguistic expression)						
1	2	3	4	5	=	( 5 )	Vocal variety (neither overly monotone nor dramatic voice)						
1	2	3	4	5	=	( 6 )	Volume (neither too loud nor too soft)						
1	2	3	4	5	=	( 7 )	Posture (neither too closed/formal nor too open/informal)						
1	2	3	4	5	=	( 8 )	Lean toward partner (neither too forward nor too far back)						
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1	2	3	4	5	=	(25)	Use of time speaking relative to partner						
For the next five items, rate your overall performance. I was a(n)...													
POOR CONVERSATIONALIST ::						1	2	3	4	5	6	7	: GOOD CONVERSATIONALIST
SOCIALLY UNSKILLED ::						1	2	3	4	5	6	7	: SOCIALLY SKILLED
INCOMPETENT COMMUNICATOR ::						1	2	3	4	5	6	7	: COMPETENT COMMUNICATOR
INAPPROPRIATE COMMUNICATOR ::						1	2	3	4	5	6	7	: APPROPRIATE COMMUNICATOR
INEFFECTIVE COMMUNICATOR ::						1	2	3	4	5	6	7	: EFFECTIVE COMMUNICATOR
Comments:													

CONVERSATIONAL SKILLS RATING SCALE (Observer Rating of Conversant Form)												
Your Name:					Partner Name:							
Your ID:					Partner ID:							
Date:			Class:			Activity:						
Rate how skillfully <b>THIS INTERACTANT</b> used, or didn't use, the following communicative behaviors in the conversation, where:												
1	=	<b>INADEQUATE</b>	(use is awkward, disruptive, or results in a negative impression of communicative skills)									
2	=	<b>FAIR</b>	(occasionally awkward or disruptive, occasionally adequate)									
3	=	<b>ADEQUATE</b>	(sufficient but neither noticeable nor excellent. Produces neither strong positive nor negative impression)									
4	=	<b>GOOD</b>	(use was better than adequate but not outstanding)									
5	=	<b>EXCELLENT</b>	(use is smooth, controlled, results in positive impression of communicative skills)									
Circle the single most accurate response for each behavior:												
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1	2	3	4	5	=	(15)	Smiling and/or laughing					
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1	2	3	4	5	=	(23)	Maintenance of topics and follow-up comments					
1	2	3	4	5	=	(24)	Interruption of partner speaking turns					
1	2	3	4	5	=	(25)	Use of time speaking relative to partner					
For the next five items, rate this person's overall performance:												
POOR CONVERSATIONALIST ::					1	2	3	4	5	6	7	: GOOD CONVERSATIONALIST
SOCIALLY UNSKILLED ::					1	2	3	4	5	6	7	: SOCIALLY SKILLED
INCOMPETENT COMMUNICATOR ::					1	2	3	4	5	6	7	: COMPETENT COMMUNICATOR
INAPPROPRIATE COMMUNICATOR ::					1	2	3	4	5	6	7	: APPROPRIATE COMMUNICATOR
INEFFECTIVE COMMUNICATOR ::					1	2	3	4	5	6	7	: EFFECTIVE COMMUNICATOR
Comments:												